

# NJTESOL/NJBE

NJ Teachers of English to Speakers of Other Languages / NJ Bilingual Educators

## 2008 Fall Institute

December 2 & 3, 2008

Woodbridge Hilton, Iselin, NJ

Registration 8:00 to 9:00

Workshops: 9:00-3:30 both days

### Conference Registration Form

Send one completed form for each person.

Name (First) \_\_\_\_\_ (Last) \_\_\_\_\_ Phone (H) \_\_\_\_\_

Home Address \_\_\_\_\_ Phone (W) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County of Residence \_\_\_\_\_

E-Mail (please print clearly) \_\_\_\_\_ School District/Affiliation \_\_\_\_\_

If you would like a receipt, please include a self-addressed stamped envelope.  
Email confirmations will be sent out to all registrants who provide an email address.

#### Registration Process:

##### 1. Mark dates of attendance (December 2 and/or 3) and fee to be paid

\$30 Processing fee for cancellations – No refunds after November 26, 2008

\$10 Fee for changes in payment processing

**\*Lunch is a gift of NJTESOL/NJBE and not included in registration cost**

**\* ON-SITE REGISTRATION AVAILABLE\***

#### Registration: Must be post marked by November 21, 2008

NJTESOL/NJBE Member Rate ( <i>Membership must be valid thru Dec 2008, or if you are renewing or joining at this time</i> )†	Non-Member Rate ( <i>Not a current NJTESOL/NJBE member or not joining at this time of registration</i> )
<input type="checkbox"/> Tuesday - \$89	<input type="checkbox"/> Tuesday - \$114
<input type="checkbox"/> Wednesday - \$89	<input type="checkbox"/> Wednesday - \$114
<input type="checkbox"/> Both Days - \$149	<input type="checkbox"/> Both Days - \$174

Teachers' Aides/Parents of Children in ESL/Bilingual (must be sponsored by school district),  
Retirees, Full-Time Students\*\* (\*\*Must send documentation from college representative w/ registration )

Tuesday - \$55       Wednesday - \$55       Both Days - \$89

##### 2. Check Method of Payment

\_\_\_\_\_ Check enclosed (payable to NJTESOL/NJBE, Inc.)

\_\_\_\_\_ Conference Fees      \_\_\_\_\_ Membership Fees (if applicable)†

\_\_\_\_\_ Purchase Order (Payable to NJTESOL/NJBE, Inc.)

**Registrations forms must be accompanied by an actual numbered Purchase Order in order to be processed.**

One PO per district is preferred. Please send a list of registrants with the completed forms.

Office Use Only:

Date Rec'd: \_\_\_\_\_ Date Processed: \_\_\_\_\_ Member: Y/N    Exp. Date: \_\_\_\_\_ Conf e/m sent: \_\_\_\_\_

A D: Y/N \_\_\_\_\_ Inv #: \_\_\_\_\_ PO#: \_\_\_\_\_ Chk. #: \_\_\_\_\_ Amt. Rec'd: \_\_\_\_\_

**3. Mail to:**

NJTESOL/NJBE Fall Institute 2008  
230 Ashland Ave.  
Cherry Hill, NJ 08003

**4. Follow Up:**

Email confirmations will be sent out to all registrants who provide a valid email address. If your registration is being sent by your school along with a purchase order, please follow up with your school district.

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† **ONLY for those who wish to join or need to update NJTESOL/NJBE membership and are enclosing membership fees:**

- New Membership     \$35 One Year  
 Renewal             \$59 Two Years

Would you like your e-mail address added to the listserv? You will receive e-mail about employment opportunities, workshop and conference announcements, questions about state laws and standards, and more.

- Yes     No

We sometimes give out member addresses (not e-mail) to our affiliates and other entities for the purpose of informing you of upcoming conferences and workshops of interest. Would you like to have your address provided to others for this purpose?

- Yes     No

Please circle **ONE** or **TWO** numbers for the Special Interest Group or Groups (SIG) you wish to belong to:

1. Bilingual Elementary Education
2. ESL Elementary Education
  - a. 1-5
  - b. 6-8
3. Bilingual Secondary Education
4. ESL Secondary Education
5. Higher Education
6. Teacher Training
7. Special Education
8. Adult Education
9. Parent/Community Action
10. Supervisors
11. Early Childhood (Pre-K – K)

First Choice \_\_\_\_\_ Second Choice \_\_\_\_\_

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**For more information:**

**Call:** 732-968-2224 - Call Center for Voice Mailboxes

(DO NOT fax registrations forms to this number – no faxed registrations accepted)

**Or visit -** [www.njtesol-njbe.org](http://www.njtesol-njbe.org)